



NOBLE'S WILLIAM R BRACEY CEO SYMPOSIUM REGISTRATION

INFORMATION SHEET

FREQUENTLY ASKED QUESTIONS

NOBLE branded training, the William R. Bracey CEO Symposium is geared towards law enforcement leadership and NOBLE's leadership member base to address leadership gaps, training needs, departmental issues and leadership field work concerns for the officers and agencies under their command or purview. The training sessions are for current leaders and those looking to move into leadership with an inside perspective on challenges faced by law enforcement leaders. Additionally, there is a focus on promotional readiness for the NOBLE membership base. The William R. Bracey CEO Symposium welcomes any law enforcement personnel, law enforcement leadership as well as our valued Sponsors/Partners.

- **What does NOBLE's William R. Bracey CEO Symposium address for its attendees?** The William R. Bracey CEO Symposium is geared towards law enforcement executive leadership and sessions related to challenges leadership encounters, guidance for their agencies, thought ideas to improve as leaders as well as leadership training. Also, the promotional preparedness program hosted by Dr. Patrick Oliver and Chief William Golden and its participants attend a specially designed training during the annual CEO symposium. Anyone can attend the CEO Symposium but there are some closed sessions for CEOs only.
- **What is the cost of the William R. Bracey CEO Symposium?** The cost to attend the CEO Symposium is currently \$225.00 and includes the training sessions and meal functions. Hotel accommodations are paid separately by the CEO attendee.
- **Why does the location change each year?** The CEO Symposium is geared towards the current National President and their home state, which is why the location varies from year to year.
- **Are there deadlines for registration and why?** Yes, the deadline dates are provided on the NOBLE registration form, the CEO agenda online, and via Constant Contact Communications and on social media platforms. The



deadline is to aid in timely processing of registrations and fees prior to the event, also to meet external deadlines with vendors and meeting spaces.

- **How can I register?** You can register via our online portal found on our website at www.noblenational.org under the events tab or you can request an invoice or an invoice with a purchase order, the attendee or the agency provides the purchase order number to be included.

Please note that an invoice is an agreement to pay and once requested, the same policy for payment & fees for cancellation apply to invoices as to an online registration payment.

- **What is the CEO registration cancellation policy?** *The CEO Symposium cancellation policy is as follows for invoices and online registration payments: All CEO cancellations are subject to a \$50 cancellation fee and must be received in writing via email at conferences@noblenatl.org with SUBJECT line, "CEO Registration Cancellation request", no later than 30 days prior to the start date of the CEO Symposium. All fees after this date will be forfeited and no refunds will be issued. Any refunds for CEO registration will be issued 60 days post-symposium via check.*
- **Can multiple registrations be done online at once?** Yes, you can make payment and register multiple attendees online at one time. The field entitled "Person this transaction is for (additional)" is where multiple names, emails and titles for additional attendees can be added or an email can be sent to conferences@noblenatl.org with the additional attendees names, title, agency, city, state and email address.
- **Do you accept cash for registration payment on-site?** No. We have a card-only payment system. We do accept an agency check/money order/or a cashier's check. **No personal checks will be accepted.**
- **Is there a deadline date for receiving the NOBLE discounted rate for the host hotel?** Yes. The deadline date will be outlined via the hotel booking link, on the registration form, online under the events page and via NOBLE Constant Contact Communications.
- **Does NOBLE National handle hotel reservations/corrections?** No. All reservations/corrections and adjustments must be handled by the attendee via the host hotel's customer service system. **Please note that there is a one-night non-refundable deposit when making a reservation and no exceptions will be made to cancelled reservations.**



- **Is there transportation to/from the airport?** No, transportation to/from the airport and hotel venue are the attendee's responsibility unless otherwise notated in our agenda or attendees are being transported for a function related to the CEO activities.
- **Is there a dress code for the CEO Symposium?** Yes. The preferred dress code for CEO Symposium attendees is **Business/Business casual**. Any event functions related to the CEO Symposium that require a special dress code will be notated on the agenda or via a concierge message.
- **Are there options for vegetarian or other meal needs?** Yes, please advise of your needs by answering the **meal question** via the online registration portal. If registering via invoice, please send a request to conferences@noblenatl.org with subject line: **CEO meal function request**.
- **Is reasonable accommodation available for attendees at registration or events?** Yes, if an attendee requires special accommodation to receive badging or special seating for events. Please send an email communication to **Deidra Montgomery, NOBLE National Project Coordinator**, dmontgomery@noblenatl.org and **Shantel Miller, NOBLE National Sr. Admin. Specialist**, smiller@noblenatl.org with subject line: **Reasonable accommodation request** and advise as to the accommodation being requested.
- **Am I allowed to record training sessions?** No. Any requests for video access to training must be approved by NOBLE executive leadership. A request must be submitted in writing outlining the reasons for the request, the subject line should read, "Video access request" and can be submitted via email to conferences@noblenatl.org.