



**NATIONAL ORGANIZATION OF
BLACK LAW ENFORCEMENT EXECUTIVES**

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Website: <http://www.noblenational.org>

Conference Location: Diplomat Resort & Spa
Conference Dates: July 28 – August 1, 2018
Conference Theme: “A NOBLE Focus on Collaboration and Unity”

Individuals or organizations wishing to conduct a law enforcement/corrections oriented workshop or seminar at the **2018 42nd Annual Training Conference and Exhibition of NOBLE** in Fort Lauderdale, FL are required to complete and submit the workshop proposal form to the Education and Training Committee prior to the **deadline date of December 1, 2017**. The Workshop Proposal Form must be completed in its entirety to be considered for space on the workshop schedule. Failure to complete the form **will** result in the workshop not being considered. NOBLE’s receipt of the proposal form does not guarantee acceptance of the workshop being proposed. The individual and/or organization will be contacted for approval in the event that the committee chooses to combine submitted proposals. Individuals (or organizations) who submit proposals that have been accepted will receive an acknowledgement notice of approval and will be contacted by the Chair of the Committee or the Executive Director. All travel and hotel expenses are the responsibility of the individual presenter(s).

NOBLE’s workshop format: All workshop rooms will be set to accommodate between 50 and 150 attendees. The rooms will be set classroom-style with a head-table for the presenters. Each workshop room will be equipped with one podium microphone, one microphone for questions and answers and two table microphones. (Lapel microphones are not supplied) Additionally, there will be one screen, and one LCD projector with sound. **You must supply your own laptop and connection cords to be used for the presentation.** You will be required to connect your laptop to the projector for the presentation. If hand-outs are required for your presentation, **please bring sufficient copies** with you as there will be limited copying available at the conference site. All workshop time periods are one hour and forty-five minutes in length. The Education and Training Committee will determine the date and time of all workshops. Some workshops may be presented more than once during the conference. Once the proposal has been approved, the individual submitting the workshop will be contacted by a member of the Education and Training Committee and assigned a coordinator. Your coordinator will inform you of the date, time and location for your workshop. **All presenters will be required to submit a current bio and picture to your coordinator.**

Proposals that do not have contact information or are incomplete will not be considered.

Workshop Proposal Form

Due date: December 1, 2017

Workshop Title:

Please provide a one paragraph synopsis of the workshop that will be printed in the Conference Journal and Conference Mailings.

Please provide a detailed outline for your workshop (attach additional pages if needed)

Please provide a list of participants or the workshop. Failure to provide a complete list of presenters may result in the workshop not being selected.

Workshop Moderator:

Name	Title/Rank	Agency/Department Name and Address	Phone/Fax/Cell	Email

Panel Members and/or Presenters:

Name	Title/Rank	Agency/Department Name and Address	Phone/Fax/Cell	Email

Has this workshop been presented before? Yes No

Is the presenter(s) NOBLE Member? Yes No

Has the presenter(s) presented this presentation/topic before? Yes No

If so when and where: _____

Please provide any additional information that you feel might be useful to the Education and Training Committee regarding your presentation:

Proposal is submitted by: **(Proposals without contact information will not be considered)**

Name	Title/Rank	Agency/Department Name and Address	Phone/Fax/Cell	Email

Please sign: _____

All proposals should be submitted via email to the Education and Training Committee.

Please direct all questions to one of the following:

Education and Training Committee Chair:
Education and Training Committee Assistant:
NOBLE Conference Department:

Mark Logan: MloganSR@verizon.net
LaVerne Reaves: vernie530@yahoo.com
conferences@noblenatl.org