



EVENT NAME: _____ Date/Time: _____

Requestor's Name: _____ Email: _____ Phone: _____

Event Coordinator's Name: _____ Email: _____ Phone: _____

Organization: _____ Co-Sponsor(s): _____

Organization Representative to be present at and responsible for event: _____

Local Law Enforcement Representative Present (Name & Title): _____

Event Description: _____

<p>Will this event generate media coverage? <input type="checkbox"/> No <input type="checkbox"/> Yes</p> <p>Will VIPS be in attendance? <input type="checkbox"/> No <input type="checkbox"/> Yes.</p> <p>Names: _____</p>	<p>EVENT TYPE: <input type="checkbox"/> Conference <input type="checkbox"/> Panel</p> <p>(<input checked="" type="checkbox"/> all that apply) <input type="checkbox"/> Lecture <input type="checkbox"/> Other</p> <p><input type="checkbox"/> Youth <input type="checkbox"/> Adults</p>
<p>Will food and beverage be served? <input type="checkbox"/> No <input type="checkbox"/> Yes Who will provide them? _____</p> <p>What is the size of the audience? _____</p> <p>Youth _____ Adults _____</p> <p>All logistics such as location, attendance, marketing, food, beverage, transportation, and audio visual are the responsibility of the requester. The technology and audio visual requirements are laptop (PowerPoint software), LCD, and screen.</p> <p>Please email this form to info@noblenatl.net or fax to (703) 658-9479.</p>	